

**MINUTES OF  
CITY COMMISSION MEETING  
MONDAY, SEPTEMBER 14, 2020, 5:30 P.M.  
CITY HALL, PIGEON FORGE, TENNESSEE**

Commissioner Ogle called the meeting to order with the following in attendance: Commissioner Maples, Commissioner Watts, City Manager Teaster, Assistant City Manager Brackins, City Recorder Clabo, City Attorney Rowell and interested citizens. Mayor Wear and Vice Mayor McClure were absent.

Commissioner Ogle opened the meeting and Commissioner Maples led in the pledge of allegiance.

**PUBLIC HEARING 1**

A public hearing to receive comment regarding adopting a plan of services for Karen Whitlock (known as the Atchley property) located at 1630 Waldens Creek Road (tax map 93, parcel 52.00).

There being no comments received, the public hearing was closed.

**PUBLIC HEARING 2**

A public hearing to receive comment regarding annexing certain lands into the City of Pigeon Forge, Tennessee located at tax map 093, 6.5-acre portion of parcel 52.00, owned by Karen Whitlock and known as the Atchley property.

There being no comments received, the public hearing was closed.

**REGULAR MEETING**

The minutes were unanimously approved following motion by Commissioner Watts and second to motion by Commissioner Maples.

Commissioner Ogle asked if there were any comments from citizens.

No comments were received.

The authorization for the payment of bills was presented for approval. On a motion by Commissioner Maples, second by Commissioner Watts, it was unanimously approved to accept the bills as presented.

**Old Business**

There was no old business.

## New Business

**Ordinance No. 1099** to amend the zoning map of Pigeon Forge, Tennessee by rezoning parcels 90.00 & 90.44 of tax map 083 and approximately 550 feet of ROW of Jake Thomas Road from the C-6 (mixed-use commercial) district to C-4 (planned unit-commercial) district was presented on the first reading. Community Development Director Taylor presented. On a motion by Commissioner Watts, second by Commissioner Maples, and with all voting “aye” the motion was approved on the first reading.

**Ordinance No. 1100** to amend the zoning ordinance of Pigeon Forge, Tennessee by rezoning parcel 82.06 of tax map 083 at 539 Loraine Street from the R-1 (low density residential) district to R-2 (high density residential) district was presented on the first reading. Community Development Director Taylor presented. On a motion by Commissioner Maples, second by Commissioner Watts, and with all voting “aye” the motion was approved on the first reading.

**Resolution No. 883** to approve and adopt the retroactive amendment to the City of Pigeon Forge, Inc., deferred compensation plan was presented for approval. City Recorder Clabo presented. On a motion by Commissioner Watts, second by Commissioner Maples, it was unanimously approved to accept the request as presented.

**Resolution No. 884** to adopt a plan of services for Karen Whitlock (known as the Atchley property) located at 1630 Waldens Creek Road (tax map 93, parcel 52.00) was presented for approval. Community Development Director Taylor presented. On a motion by Commissioner Maples, second by Commissioner Watts, it was unanimously approved to accept the request as presented.

**Resolution No. 885** to annex certain lands into the City of Pigeon Forge, Tennessee located at tax map 093, 6.5-acre portion of parcel 52.00, owned by Karen Whitlock and known as the Atchley property was presented for approval. Community Development Director Taylor presented. On a motion by Commissioner Watts, second by Commissioner Maples, it was unanimously approved to accept the request as presented.

**Resolution No. 886** to call a public hearing to determine whether certain lands located at tax map 072, 47-acre portion of parcel 109.00, owned by Louise Montgomery and R. William Howard and known as the Monthomery property should be annexed into the City of Pigeon Forge, Tennessee and for comment regarding the proposed plan of services for the property was presented for approval. Community Development Director Taylor presented. On a motion by Commissioner Watts, second by Commissioner Maples, it was unanimously approved to accept the request as presented.

Discussion and consideration of an amendment with Gresham Smith for supplement construction engineering and inspection services for the LeConte Center auxiliary parking lot and pedestrian bridge was presented for approval. Assistant City Manager Brackins presented and noted that the contract ended on August 20, 2020 and the contract needs approximately 60 more days to complete. This contract is for an additional \$72,000. On a motion by Commissioner Watts, second by Commissioner Ogle, it was approved to accept contract as presented. Commissioner Maples voted no.

Discussion and consideration to accept a grant from the Tennessee Highway Safety Office for the police department was presented for approval. Police Chief Catlett presented and stated that the grant was in the amount of \$5,000. On a motion by Commissioner Maples, second by Commissioner Watts, it was unanimously approved to accept the grant as presented.

Discussion and consideration to accept and utilize the State of Tennessee Tourism CARES Act marketing funds for the department of tourism was presented for approval. Tourism Director Downey presented along with representatives from Bohan. It was noted that grant was in the amount of \$793,061.55. The marketing campaign utilizing these grant dollars is in the amount of \$1,088,931 leaving \$295,869.45 to be funded from tourism budget. On a motion by Commissioner Watts, second by Commissioner Maples, it was unanimously approved to accept the request as presented.

Discussion and consideration of an addendum to the scope of work with Orange 142 for the department of tourism was presented for approval. Marketing Manager Carr presented and noted that the TN Tourism CARES Act Marketing portion was in the amount of \$543,000. On a motion by Commissioner Watts, second by Commissioner Maples, it was unanimously approved to accept the addendum as presented.

Discussion and consideration of an extension of contract with Continental Web Press for the print of the 2020 Pigeon Forge Travel Planner for the department of tourism was presented for approval. Marketing Manager Carr recommended utilizing the second year option at a cost of \$249,240. On a motion by Commissioner Maples, second by Commissioner Watts, it was unanimously approved to accept the request as presented.

Discussion and consideration to retroactively approve an emergency repair at the wastewater treatment plant for the disinfection equipment conduit and wiring replacement from Tennessee Associated Electric was presented for approval. Martin Cross with Veolia presented and noted that the cost would not exceed \$7,500. On a motion by Commissioner Watts, second by Commissioner Maples, it was unanimously approved to accept the request as presented.

Discussion and consideration of a change order from Stansell Electric Company, Inc. for a contract completion date extension for the traffic signal located at Jess Wilson Road was presented for approval. Kyle Quinter with Stansell requested contract completion date be pushed from September 14<sup>th</sup> to October 31<sup>st</sup> 2020. On a motion by Commissioner Watts, second by Commissioner Maples, it was unanimously approved to accept the request as presented.

Discussion and consideration to purchase turnout gear for the fire department through NAFECO utilizing the NPPgov.com was presented for approval. Fire Chief Watson presented and stated that he recommended purchasing 8 sets of turnout gear at a cost of \$2,868 per set, 8 bailout belts at a cost of \$365 each for a total of \$25,864. On a motion by Commissioner Watts, second by Commissioner Maples, it was unanimously approved to accept the request as presented.

Discussion and consideration to accept a safety grant from Public Entity Partners to purchase boots for city departments was presented for approval. City Recorder Clabo

presented and stated that the grant would be in the amount of \$4,000. On a motion by Commissioner Maples, second by Commissioner Watts, it was unanimously approved to accept the grant as presented.

Manager’s report included the following:

1. The Beer Board will meet on Wednesday September 23, 2020 at 11 a.m. in the city council room at city hall.
2. The Planning Commission will meet on Tuesday, September 22, 2020 at 3:00 p.m. in the city council room at city hall.
3. There will be a public hearing for Ordinance No. 1099 and 1100 at the regularly scheduled meeting on October 12, 2020.
4. Public comments will be taken regarding the Montgomery property on October 12, 2020.
5. The next meeting is scheduled Monday, September 28, 2020.
6. Would like permission to start working to secure easements for Mill Creek Sewer Phase 3. On a motion by Commissioner Maples, second by Commissioner Watts, it was unanimously approved to accept the request as presented.

Commissioner Ogle asked for comments from the board.

Having no comments received, the meeting was duly adjourned at 6:25 p.m.

APPROVED: \_\_\_\_\_  
MAYOR

ATTEST: \_\_\_\_\_  
CITY RECORDER