

## PUBLIC NOTICE

The Pigeon Forge Police Department is requesting bids from qualified vendors for a Prisoner Transport Vehicle. Bid specifications may be obtained at the Pigeon Forge Police Department Monday through Friday between the hours of 8:00 a.m. and 4:30 p.m. Proposals not meeting the requirements will be rejected.

The City of Pigeon Forge reserves the right to reject any or all bids or to accept the bid deemed most favorable to the City.

Bids will be received by the City until 2:00 p.m., December 03, 2013 at which time they will be opened and read aloud.

All bids must be dated, signed and the words "Prisoner Transport Vehicle" shall be prominently displayed on the outside of the envelope.

Address all bids to:

Pigeon Forge Police Department  
P.O. Box 1350  
Pigeon Forge, TN 37868-1350  
Attn: Sgt. Shane Rector

This the 15th day of November, 2013

PIGEON FORGE POLICE DEPARTMENT  
PO BOX 1350  
PIGEON FORGE, TN 37868

**INFORMATION FOR BIDDERS**

*QUALIFICATIONS OF BIDDERS*

The City of Pigeon Forge (herein referred to as the "Owner") may make such investigations as he/she deems necessary to determine the ability of the bidder to supply the necessary equipment, and the bidder shall furnish to the Owner all such information and data for the purpose as the Owner may request. The Owner reserves the right to reject any bid if the evidence submitted by, or investigation of, such bidder fails to satisfy the Owner that such bidder is properly qualified to carry out the obligation of the contract by supplying the equipment contemplated therein. Conditional bids will not be accepted.

*QUANTITIES AND LENGTH OF CONTRACT*

This bid is for an approximate one (1) year period from the date of award and may be renewed on an annual basis in one (1) year increments up to three (3) additional years if all terms, conditions, and prices remain unchanged and both parties are in agreement. Prices contained herein are to be firm for the term of the contract and can be extended to other local governments. The owner reserves the right to re-bid anytime during the term of the contract.

*OBLIGATION OF BIDDERS*

At the time of the opening of bids, each bidder will be presumed to have read and to be thoroughly familiar with the specifications. The failure or omission of any bidder to examine all the forms, instruments, and documents shall in no way relieve the bidder from any obligation in respect to his/her bid.

*VENDOR INFORMATION AND MANUALS*

All equipment offered under this bid shall be new and unused and of the latest model year available from the manufacturer. The product offered for bid shall meet or exceed the specifications attached to this bid package and shall be considered as minimums unless otherwise indicated. Adequate vendor information shall be included with the bid for determination of meeting the specifications. Any exceptions shall be explained in writing and submitted as a part of the bid package.

The successful bidder will be required to include in their price and ship with the equipment (as a minimum) an operator's manual, a service manual, and a parts manual.

*WARRANTY*

The equipment shall be warranted by the factory to be free of defects in material and workmanship for a period of three (3) year from the date of delivery. Additional years of maintenance shall be listed with associated cost.

*SHIPPING/DELIVERY*

The prisoner transport vehicle shall be delivered (wheels off the ground) to Pigeon Forge Police Department at 225 Pine Mountain Road Pigeon Forge, TN 37863 within one hundred and twenty (120) calendar days after award of contract. Any and all shipping and/or handling charges will be included in the bid price.

**BID FORM  
Prisoner Transport Vehicle**

Company: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Federal Tax Identification Number: \_\_\_\_\_

Business License # \_\_\_\_\_ City: \_\_\_\_\_

**Must attach a current W-9**

Item	Total Price
1. Vehicle (Complete)	\$ _____
2. Yearly Maintenance	\$ _____
3. Options	\$ _____
4 Shipping	\$ _____

It is further understood and agreed by the undersigned in submitting this proposal that the City of Pigeon Forge reserves the following rights and privileges:

- a. To accept or reject any or all bids, and accept the bid deemed most favorable to the City.
- b. To reject all items of equipment and materials which do not conform to or exceed these specifications, without altering bid price of this proposal.
- c. To re-bid anytime during the term of the contract.

**Note:** Bidders shall not add any conditions or qualifying statements to this bid, except as provided herein, as otherwise the bid may be declared irregular as not being responsive to the Advertisement for Bids.

If you have questions regarding the specifications contained in this bid package, please contact:

**Sgt. Shane Rector  
865-453-9063**

Bid Submitted by:

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Name (Printed)

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date



