

**MINUTES OF
CITY COMMISSION MEETING
MONDAY, JUNE 28, 2021, 5:30 P.M.
CITY HALL, PIGEON FORGE, TENNESSEE**

Vice Mayor McClure called the meeting to order with the following in attendance: Commissioner Maples, Commissioner Ogle, Commissioner Watts, City Manager Teaster, Assistant City Manager Brackins, City Recorder Clabo, City Attorney Rowell, and interested citizens. Mayor Wear was absent.

Vice Mayor McClure opened the meeting and led in the pledge of allegiance.

REGULAR MEETING

The minutes were unanimously approved following motion by Commissioner Maples and second to motion by Commissioner Ogle.

Vice Mayor McClure asked if there were any comments from citizens.

No comments were received.

The authorization for the payment of bills was presented for approval. On a motion by Commissioner Watts, second by Commissioner Maples, it was unanimously approved to accept the bills as presented.

Old Business

Ordinance No. 1111 to amend Ordinance No. 1094 annual appropriations for fiscal year 2020-2021 was presented on the second reading. City Recorder Clabo presented. On a motion by Commissioner Ogle, second by Commissioner Watts, and with all voting “aye” the motion was approved on the second reading.

New Business

Resolution No. 893 to adopt a 125 cafeteria plan for the City of Pigeon Forge was presented for approval. Assistant City Manager Brackins presented. On a motion by Commissioner Watts, second by Commissioner Maples, and with all voting “aye” the motion was unanimously approved.

Discussion and consideration of the 2021-2022 scope of services with Bohan for tourism advertising was presented for approval. Tourism Director Downey presented. On a motion by Commissioner Watts, second by Commissioner Ogle, it was unanimously approved to accept the proposal as presented.

Discussion and consideration of the 2021-2022 scope of work with Orange 142 for online tourism advertising was presented for approval. Tourism Director Downey presented.

On a motion by Commissioner Watts, second by Commissioner Maples, it was unanimously approved to accept the proposal as presented.

Discussion and consideration of an agreement with Majority Opinion Research for the 2021-2022 marketing research program was presented for approval. Tourism Director Downey presented. On a motion by Commissioner Maples, second by Commissioner Ogle, it was unanimously approved to accept the agreement as presented.

Discussion and consideration of the 2021-2022 services agreement with the Thomas Group for the tourism department was presented for approval. Tourism Director Downey presented. The Thomas Group is responsible for selling ad space in the department's travel planner, destination planner and meeting guide. On a motion by Commissioner Maples, second by Commissioner Ogle, it was unanimously approved to accept the agreement as presented.

Discussion and consideration of the 2021-2022 service agreement with Brochure Distribution Services for the tourism department was presented for approval. Tourism Director Downey presented and noted that the contract was in the amount of \$5,548. On a motion by Commissioner Maples, second by Commissioner Ogle, it was unanimously approved to accept the request as presented.

Discussion and consideration to accept a direct appropriation grant from the State of Tennessee was presented for approval. City Recorder Clabo presented and stated that the grant was in the amount of \$83,555. On a motion by Commissioner Ogle, second by Commissioner Maples, it was unanimously approved to accept the grant as presented.

Discussion and consideration to re-appoint Mark Rutledge, Mary Brown and Laurie Faulkner to the Industrial Development Board for a four-year term was presented for approval. On a motion by Commissioner Watts, second by Commissioner Maples, it was unanimously approved to accept the recommendation as presented.

Manager's report included the following:

1. There will be a public hearing on Ordinance numbers 1109 and 1110 on July 12, 2021.
2. The Beer Board will meet on Wednesday, July 28, 2021 at 11:00 a.m. in the council room at city hall.
3. There will be a special called meeting on Thursday, July 1, 2021 at 9:00 a.m. in the council room at city hall to present the budget ordinance on the second reading.
4. City offices will be closed on July 5, 2021 to observe Independence Day.
5. The 4th of July event will be held on Saturday, July 3, 2021 at Patriot Park.
6. Assistant City Manager Brackins requested that the Ripken Experience be authorized to purchase a golf cart due to having issues with existing carts. The

cost is \$9,762.46. On a motion by Commission Ogle, second by Commissioner Watts, it was unanimously approved to accept the request as presented.

Vice Mayor McClure asked for comments from the board.

Commissioner Ogle thanked those willing to serve on committee.

Having no other comments received, the meeting was duly adjourned at 5:45 p.m.

APPROVED: _____
MAYOR

ATTEST: _____
CITY RECORDER