

**MINUTES OF
CITY COMMISSION MEETING
MONDAY, NOVEMBER 22, 2021, 5:30 P.M.
CITY HALL, PIGEON FORGE, TENNESSEE**

Mayor Wear called the meeting to order with the following in attendance: Commissioner Ogle, Commissioner Watts, Commissioner Whaley, City Manager Teaster, Assistant City Manager Brackins, City Recorder Clabo, City Attorney Rowell, and interested citizens. Vice Mayor McClure was absent.

Mayor Wear opened the meeting and Commissioner Ogle led in the pledge of allegiance.

REGULAR MEETING

The minutes were unanimously approved following motion by Commissioner Ogle and second to motion by Commissioner Watts.

Mayor Wear asked if there were any comments from citizens.

Charlotte Lucas was in attendance and stated she hadn't been notified about the proposed westside connector road and discussed her concerns about a new road proposed next to her property and the impact to her privacy.

Bob Lockmiller was in attendance and asked which route had been selected for the new road.

Denise Russell was in attendance and asked what route was being take for the new road.

No other comments were received.

The authorization for the payment of bills was presented for approval. On a motion by Commissioner Watts, second by Commissioner Whaley, it was unanimously approved to accept the bills as presented.

Old Business

There was no old business.

New Business

Ordinance No. 1123 to close a portion of R.O.W. at the end of Colonial Drive and accept R.O.W. for a future turn-a-round for Colonial Drive was presented on the first reading. Assistant City Manager Brackins presented. On a motion by Commissioner Ogle, second by Commissioner Watts, and with all voting "aye" the motion was unanimously approved.

Discussion and consideration to approve the 2020-2021 fiscal year audit for the City of Pigeon Forge was presented for approval. Travis Lowe with Pugh CPAs was in attendance and noted that this had been discussed at the work session and he would answer any additional questions. On a motion by Commissioner Watts, second by Commissioner Ogle, it was unanimously approved to accept the audit as presented.

Discussion and consideration of an engineering agreement with CDM Smith for Phase 2 of the Westside Connector and approving the route was presented for approval. Jeff Mize with CDM Smith was in attendance and noted that with field survey, plans and permits, and right of way work, it would be approximately 3 years before project would be ready to bid. The contract for scope of work is \$1,093,000. On a motion by Commissioner Ogle, second by Commissioner Whaley, it was approved to accept the agreement as presented. Mayor Wear abstained from the vote.

Discussion and consideration of an agreement with Cannon and Cannon for Winterfest light pole relocation on the state route 71 TDOT bridge replacement project was presented for approval. Tim Tucker with Cannon and Cannon presented and recommended the contract in the amount of \$4,650. On a motion by Commissioner Watts, second by Commissioner Whaley, it was unanimously approved to accept the contract as presented.

Discussion and consideration of a final change order for the municipal parking lot project and the pedestrian bridge for the LeConte Center was presented for approval. Shap Stiles with Gresham Smith presented and requested the following change orders: 1) reduce phase one parking lot by \$122,666.27; 2) reduce phase two parking lot by \$413,014.17; and 3) increase phase three by \$177,348.76. Overall, the project is \$358,331.68 under budget. In addition, liquidated damages in the amount of \$72,000 will be charged to contractor for additional expenses to have CEI on the job for additional time to inspect the work still being completed. On a motion by Commissioner Watts, second by Commissioner Whaley, it was unanimously approved to accept the change order as presented.

Discussion and consideration of proposal from CEC for a topo and boundary map of the city hall property was presented for approval. Assistant City Manager Brackins presented and stated that two proposal had been received and it was recommended to use CEC at a cost of \$11,950. On a motion by Commissioner Ogle, second by Commissioner Watts, it was unanimously approved to accept the request as presented.

Discussion and consideration of an amendment to the TDEC grant for the rescue truck for the fire department and selecting the pre-payment option was presented for approval. Fire Chief Watson presented and noted that the amended price of the truck was \$867,094. The match from TDEC is in the amount of \$558,838.50 with the local match in the amount of \$308,255.50. There is a prepayment discount opportunity in the amount of \$24,841 which would bring the total to \$842,253. On a motion by Commissioner Whaley, second by Commissioner Ogle, it was unanimously approved to accept the amendment with the prepayment as presented.

Discussion and consideration to approve a secondary allocation of a federal grant for the mass transit department to use for capital purchases was presented for approval. City Recorder Clabo presented and noted that this would be the second part of the same grant but would require a new contract. The amount offered in the secondary allocation totals

\$138,885. The federal total is \$47,549, state and local total are each \$45,668. On a motion by Commissioner Watts, second by Commissioner Ogle, it was unanimously approved to accept the allocation as presented.

Discussion and consideration to apply for a TAP grant for a greenway project from Tiger Drive to Wear Farm Park was presented for approval. Parks and Recreation Director Goodwin presented. He noted that this would be an 80 percent state and 20 percent local match. The request is in the amount of \$2,218,352.57. On a motion by Commissioner Watts, second by Commissioner Whaley, it was unanimously approved to accept the request as presented.

Discussion and consideration to retroactively approve the paving of the greenway by Charles Blalock and Sons at the previously bid asphalt price was presented for approval. Parks & Recreation Director Goodwin presented and noted that that this was necessary to fix the greenway from a reuse waterline that was installed that runs from Jake Thomas Drive to Butler Street. On a motion by Commissioner Ogle, second by Commissioner Watts, it was unanimously approved to accept the request as presented.

Discussion and consideration of bid to purchase janitorial supplies from Ellison Sanitary Supply for the building maintenance department was presented for approval. Parks and Recreation Director Goodwin presented and recommended the following: Category I – sanitary supplies from Ellison Sanitary Supply in the amount of \$16,362.37; Category II – breakroom supplies and can liners from Ellison Sanitary Supply in the amount of \$15,593.33; and Category III – chemical cleaning products from Ellison Sanitary Supply in the amount of \$12,553.08. On a motion by Commissioner Whaley, second by Commissioner Watts, it was unanimously approved to accept the bid as presented.

Discussion and consideration of bid for spring flowers from SiteOne Landscaping for the parks and recreation department was presented for approval. Parks and Recreation Director Goodwin presented and recommended the low bid in the amount of \$17,137.40. Before the vote, a representative from Martin's Greenhouses & Nursery asked about the bids and asked why they could not be awarded the bid as the bids were close in price and they have had a working relationship with the city for a while. Following discussion and on a motion by Commissioner Watts, second by Commissioner Whaley, it was unanimously approved to table the item until more information could be gathered and bring back for consideration at the next council meeting in December.

Discussion and consideration to purchase a mower from Mayo Garden Centers, Inc. utilizing the statewide contract for the park maintenance department was presented for approval. Parks and Recreation Director Goodwin presented and recommended the mower in the amount of \$11,653.20. On a motion by Commissioner Ogle, second by Commissioner Watts, it was unanimously approved to accept the purchase as presented.

Discussion and consideration of bid for a landscaping truck for the park maintenance department from Ted Russell Ford Isuzu was presented for approval. Parks and Recreation Director Goodwin presented and recommended the low bid in the amount of \$54,668.65. On a motion by Commissioner Watts, second by Commissioner Whaley, it was unanimously approved to accept the bid as presented.

Discussion and consideration to appoint Bill Bradley to the beer board was presented for approval. On a motion by Commissioner Ogle, second by Commissioner Whaley, it was unanimously approved to accept the appointment as presented.

Manager’s report included the following:

1. City offices will be closed this Thursday and Friday, November 24th and 25th, 2021 to observe the Thanksgiving holiday.
2. The planning commission will meet on Tuesday, December 14, 2021 at 3:00 p.m. in the council room at city hall.
3. There will be a public hearing on Ordinance Number 1126 at the regularly scheduled council meeting on December 13, 2021.
4. The second meeting in December on Monday, December 27, 2021 will be cancelled.
5. Need to have an attorney client meeting after regularly scheduled meeting to discuss a lawsuit.
6. There will be a beer board meeting on Wednesday, November 24, 2021 at 11:00 a.m. in the council room at city hall.

Mayor Wear asked for comments from the board.

Mayor Wear wished everyone a Happy Thanksgiving. Other commissioners said the same.

Having no other comments received, the meeting was duly adjourned at 6:20 p.m.

APPROVED: _____
MAYOR

ATTEST: _____
CITY RECORDER